# BY-LAWS OF THE MAUI COUNTY REPUBLICAN PARTY

AS OF MARCH 2, 2013

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# **EXECUTIVE COMMITTEE**

#### **ARTICLE I. AUTHORITY**

These Rules are established to the General Provisions of the Rules and Regulations of the Republican Party of Hawai'i (dated May 14, 2011), Article III, Part A, Sections 301 thru 330, and in compliance with Article I, Part C, Section 117 and Article III, Part F, Section 327 and 328.

# **ARTICLE II. EXECUTIVE COMMITTEE**

**Section 1. Purposes, Duties and Responsibilities**. There is hereby established the Maui County Republican Party Executive Committee. The Executive Committee shall:

- 1. Supervise the affairs of the Maui County Republican Party.
- 2. By active participation and involvement:
  - a) Advise and assist with the implementation within Maui County of an action plan, during each two-year period between public elections, including:
    - 1) A voter identification and preference survey.
    - 2) Registration of voters favorable to Republican governmental policies, programs and candidates.
    - 3) Delivery of any absentee ballot applications to identified voters.
    - 4) Transportation of voters to the polls on Election Day.
    - 5) Provide staffing of polling places as permitted by law and provide for ballot security.
  - b) Develop and promote the Republican Party's philosophy, policies and platform.
  - c) Assist with the campaign activities of Maui County Republican candidates.
  - d) Raise necessary funds for Maui County Republican Party operation and activities and assist in State fund-raising programs.
  - e) Provide a communication link between the people, the Party and its officers, Republican elected officials, and other Republicans in government.
  - f) Carry out a public relations program relative to Maui County.
  - g) Develop, promote and carry out programs to provide information and create interest in politics and government at all levels.
  - h) Advance the purpose of the Party as set forth in these Rules and the Republican Party of Hawaii Rules and Regulations.
  - i) Recruit and train candidates and provide analysis and management for the Party campaigns for Maui County elections.
  - j) Promote a County platform consistent with the Party.
  - k) Hold regular County Conventions for the purpose, among others, of establishing rules consistent with the Republican Party of Hawaii Rules and Regulations (State Rules) for the governing of Maui County and the County Districts.
  - 1) Organize and advise all County House Districts.

**Section 2. Membership**. The Executive Committee shall be composed of:

- 1. The Officers as elected at the County Convention in each odd-numbered year. (Chair, Vice Chair-Events, Vice Chair-Membership, Secretary, Treasurer.)
- 2. Each House District Chairperson.
- 3. One bona fide representative of each Republican auxiliary organization of Maui County (as defined by Article III, Section 329, Rules and Regulations of the Republican Party of Hawaii dated May 14, 2011).
- 4. All elected officials who are both members of the Hawai'i Republican Party and residents of Maui County. These people will serve as ex-officio members and their absence will not affect a quorum.
- 5. The appointed Chairs of the Standing Committees as set forth in Article V, Sections 1 and 4, of these Rules. The Committee Chairs will serve as ex-officio members without a vote, and their presence will not affect a quorum.

**Section 3. Meetings**. The Executive Committee will hold a monthly meeting at a time and place established by the Executive Committee. Additional meetings may be called by the Chair or upon the written request of three members of the Executive Committee.

**Section 4. Quorum**. For any body other than a precinct organization, one-third (1/3rd) of members who are present and eligible to vote, shall constitute a quorum. The vote of the majority of those present shall be sufficient for the adoption of any action, except for where a greater majority is required by these rules.

**Section 5. Meeting Attendance**. All members of the Executive Committee are expected to attend every regular meeting in person, or by representation as specified in Article II, Section 6 of these Rules. Failure of any Executive Committee member (except ex-officio) to attend three (3) consecutive meetings of the Committee during each two-year period between County elections, without excuse from the Committee Chair shall mean that the office of said officer or representative shall be declared vacant.

**Section 6**. **Alternate Representation at Meetings.** A member of the Executive Committee who cannot attend a meeting may be represented by his or her immediate elected subordinate officer, if any, as an alternate, without specific designation. If there is no immediate elected subordinate officer, the absent member may be represented by any other member of his or her body, whom he or she designates, either in writing or orally, as an alternate.

**Section 7. Parliamentary Procedure**. At any Executive Committee meeting or convention, the rules of parliamentary procedure as set forth in Robert's Rules of Order, newly revised latest revision, shall govern except where inconsistent with these Rules or the Rules and Regulations of the Republican Party of Hawaii.

#### **ARTICLE III. OFFICERS**

**Section 1. Officers**. The Officers of the Executive Committee shall consist of a Chair, a Vice Chair-Events, Vice Chair-Membership, a Secretary and a Treasurer. They shall be elected in each

off-numbered year at the County Convention. The Chair shall not be eligible to serve more than four (4) consecutive years as Chair. Other officers shall be eligible to succeed themselves, without limitation, in the same office.

**Section 2. Vacancies.** A vacancy in any office of the Executive Committee shall be filled within thirty (30) days by appointment of The Executive Committee.

#### ARTICLE IV. DUTIES AND RESPONSIBILITIES

### Section 1. Duties and Responsibilities of the County Chair. The Chair shall:

- 1. Preside at all meetings of the Executive Committee.
- 2. Appoint all Executive Committee standing and special committee chairs with approval of the Executive Committee.
- 3. Be an ex-officio member of all committees, except nominating.
- 4. Perform the duties usual to the office or as required by the Executive Committee.
- 5. Be an ex-officio voting member of all organized bodies of the County.
- 6. Serve as a delegate to the State Central Committee.

#### Section 2. Duties and Responsibilities of the Vice Chairs. The Vice Chairs shall:

- 1. Assist the Chair at the direction of the Chair.
- 2. Assume the duties, responsibilities and authority of the County Chair in his or her absence, or in the event of a vacancy, until the position is filled or until otherwise directed by the Executive Committee.
- 3. Recruit and assist Republican candidates.
- 4. Assist with fundraising in his/her geographical area.
- 5. Promote the Party by participating in civic organizations.
- 6. Carry out the Party's public relations program and promote effective communications among the people, the Party and public officials.
- 7. Serve as a delegate to the State Central Committee.

#### Section 3. Duties and Responsibilities of the Secretary: The Secretary shall:

- 1 Keep records and transmit minutes of the Executive Committee proceedings.
- 2 Maintain the Executive Committee files.
- 3 Perform additional duties as prescribed by the Chair with approval of the Executive Committee.

# **Section 4. Duties and Responsibilities of the Treasurer**. The Treasurer shall:

- 1. Receive, safeguard and expend all monies subject to the approval of the Executive Committee and act as one of the signatories on all checks and documents.
- 2. Prepare a financial statement quarterly, filing a copy with the Executive Committee. Any Republican in good standing may examine this copy.
- 3. Perform the usual duties of the office or as required by the Executive Committee.
- 4. Be responsible for the timely submission of campaign spending reports required of the Party by Federal and State law.

#### **ARTICLE V. COMMITTEES**

**Section 1. Standing Committees**. The Chair of the Executive Committee shall appoint, with the consent of the Committee, the Chairs of the following Standing Committees:

- 1. Issues, Programs and Platform/Resolutions Committee.
- 2. Membership Committee (delegated to Precinct Chairs).
- 3. Candidates Advisory Committee.
- 4. Rules Committee.
- 5. Community Activities Chair.

These Standing Committees Chairs shall serve as non-voting members of the Executive Committee.

**Section 2. Financial Control.** The Executive Committee must approve all financial commitments or expenditures except as provided in these Rules and/or the Rules of the Republican Party of Hawaii.

# **ARTICLE VI. COUNTY CONVENTION**

**Section 1. County Convention**. The Chair, or, in default thereof, the Chair of the State Central Committee will call an annual Maui County Convention held during March. Additional County Conventions may be called by the Executive Committee Chair or by a majority vote of the Executive Committee.

**Section 2. Basic Representation**. Eligible to vote at such Conventions shall be all State Convention Precinct Delegates. Precinct Alternate Delegates shall also be Alternate Delegates to the Convention.

**Section 3**. **Republican Elected Officials**. Elected Republican officials holding County or State of Hawaii offices shall be delegates to the County Conventions from their respective precincts. Their attendance as a delegate shall be in addition to the number of delegates to which their precinct would be entitled under the Republican Party of Hawaii, Rules and Regulations, May 14, 2011, Article II, Part B, Section 204.

**Section 4. Non-Voting Participants.** The Executive Committee may also invite other Republican or guests to attend any County Convention as non-voting participants. The Executive Committee shall determine the number, allocation and privileges of these participants.

# **Section 5. Purpose.** The County Convention shall:

- 1. Elect Officers of the Executive Committee during each odd-numbered year.
- 2. Adopt, repeal, or amend the By-Laws of the Maui County Republican Party by two-thirds (2/3rds) vote of the delegates present and voting, provided, however, that all rules so adopted shall be consistent with the Rules and Regulations of the Republican Party of Hawaii. All rules will take effect upon adjournment of the County Convention at which they are passed.
- 3. Adopt a County Platform consistent with the State Platform in each General Election year, by majority vote.

**Section 6. Election of Convention Officers**. The Convention shall elect a Temporary Chair and Temporary Secretary for the Convention. Other officers shall be elected as determined by the Convention. The Chair and Secretary of the Executive Committee may be the Chair and Secretary, respectively, of the Convention. The Executive Committee Chair shall appoint all Committee Chairs of the Convention as early as possible to allow work to be completed and reports circulated prior to the Convention date.

**Section 7. Election Results**. The County Secretary shall report the Executive Committee election results in writing to the State Central Committee seven (7) days after the election.

#### **ARTICLE VII. FUND-RAISING**

**Section 1. County Fund-Raising**. All monies raised on the Island by members of the County Republican Party is restricted to Maui County Republican Party activities.

**Section 2. Campaign Contributions**. The Executive Committee will approve any funds for individual campaigns subject to State Rules and Regulations.

#### **ARTICLE VIII. INCONSISTENCIES**

If inconsistencies occur between the By-Laws of the Maui County Republican Party and the Rules and Regulations of the Republican Party of Hawaii ("State Rules"), the State Rules (latest adoption) shall govern. The State Rules will apply in all matters not mentioned in these County Rules and covered by the State Rules.